

## REPORT TO CABINET MEMBER FOR DECISION

<b>Open</b>		Would any decisions proposed :		
<b>Any especially affected Wards</b>	<b>Mandatory/</b>	(a) Be entirely within cabinet's powers to decide YES/NO  (b) Need to be recommendations to Council      YES/NO  (c) Be partly for recommendations to Council      YES/NO and partly within Cabinets powers –		
	<b>Discretionary/</b>			
	<b>Operational</b>			
Lead Member: <b>Cllr Adrian Lawrence</b>		Other Cabinet Members consulted:		
E-mail:		Other Members consulted:		
Lead Officer: <b>Gordon Jackson-Hopps</b>		Other Officers consulted: <b>Ray Harding, Duncan Hall, Sheila Farley</b>		
E-mail: gordon.jackson-hopps@west-norfolk.gov.uk				
Direct Dial: 01553 616301				
Financial Implications YES/NO	Policy/Personnel Implications YES/NO	Statutory Implications YES/NO	Equal Impact Assessment YES/NO If YES: Pre-screening/ Full Assessment	Risk Management Implications YES/NO
If not for publication, the paragraph(s) of Schedule 12A of the 1972 Local Government Act considered to justify that is (are) paragraph(s)				
Date advertised: 15 <sup>th</sup> December 2015			Date decision to be taken: 4 <sup>th</sup> January 2016	
Deadline for Call-In: 21 <sup>st</sup> December 2015				

## RESIDENTIAL CARAVAN SITE LICENSING CONDITION AMENDMENT

### Summary

To amend condition 19(ix) (multi –site conditions) regarding the provision of fire extinguishers on residential caravan sites and;

Include condition 13. (v) (single site conditions) to include for the provision of a fire extinguisher.

### Recommendation

It is proposed that the conditions be amended to ensure adequate fire safety measures on site.

### Reason for Decision

To ensure that the residential caravan site licence conditions are adequate and sufficient to address the risks on residential caravan sites.

## BACKGROUND

In November 2015 Council approved changes to the residential caravan site licence standard conditions and associated fees policy.

Discussions regarding the proposed conditions relating to fire fighting equipment were held with Norfolk Fire & Rescue Service in advance of these changes. The amended conditions reflected the discussions held at that time.

The Council should consider the Model Conditions when setting any site licence conditions. The Caravan Sites Control of Development Act 1960 5(6) states that '*The Minister may from time to time specify for the purposes of this section model standards with respect to the layout of, and the provision of facilities, services and equipment for, caravan sites or particular types of caravan site; and in deciding what (if any) conditions to attach to a site licence, the local authority shall have regard to any standard so specified.*'

Further to the amendment of the site licence conditions additional advice and opinion has been sought in respect to these conditions and following further consideration it is proposed to amend these conditions.

It is therefore proposed that condition 19 (ix) of the multi-site conditions be amended to reflect the Model Condition in respect to the provision of fire extinguishers and that condition 13(v) be added to include for the provision of a fire extinguisher on single family sites.

### **Policy Implications**

None

### **Financial Implications**

None

### **Staffing Implications**

None

### **Statutory Considerations**

None

### **Equality Impact Assessments (EIA's)**

Completed

### **Risk Management**

Changes made to minimise harm from fire risk.

### **Background Papers**

None

Signed: .....

Cabinet Member for .....

Date .....